

PRE MOVE-IN Checklist

- Make sure to read information about [Moving In](#) found on the Village website. You will find information about ***moving containers/trucks***, internet connection, cable TVs, assigned parking and more.
- ON YOUR MOVE IN DAY, bring a valid photo identification to the [University Village Office](#) to obtain your keys and go through the check-in process.

- As the Primary Lessee, you or another individual who is also officially listed on the lease, need to be present at check-in.
- For reasons beyond our control, we cannot always guarantee your exact move-in date. We will make every effort to inform you in advance if there is a scheduling change.
- [AFTER HOURS LOCKOUTS and EMERGENCY MAINTENANCE](#) – Refer to Village website.
- The Village Office does not receive mail for tenants. If you forwarded mail prior to your move-in date and cannot find your mail, contact the local Post Office.
- YOUR PARKING ASSIGNMENT will be provided at the time of check-in. Each apartment is assigned to one reserved parking space. Please find the [map of the Village and parking information](#) on the Village website.

- PROHIBITED in Village Apartments: major appliances (e.g., dishwashers, washer/dryers), pets, and smoking of any kind.
- [Health Information about mold](#) (PDF), is provided by University Health Services.
- You must file an “Intent to Vacate” form with Cal Housing at least 30 days before you vacate. Please refer to the [check-out procedures](#) on the Village website.